

St Thomas à Becket Church of England Federation

Blackboys CE Primary School
School Lane
Blackboys
Uckfield
East Sussex
TN22 5LL



Framfield CE Primary School
The Street
Framfield
Uckfield
East Sussex
TN22 5NR

Headteacher: Mr G Sullivan

Headteacher: Mrs L Pestell

22nd July 2020

Dear Parents / Carers

Re: Return to School, September 2020

Whilst enjoying the Summer break is in the forefront of our minds we are excited to arrange and plan for our return to School for the new academic year. We are delighted that all school children can be welcomed back full time.

We shall be commencing the term on Thursday 03rd September, with a pre-planned INSET day. We will therefore be welcoming all children back to School on Friday 04th September. Attendance at school is compulsory from this date unless a child is ill, has a medical appointment or an absence has been authorised by the headteacher.

We are following the Government guidance document '*Guidance for full opening - Schools*' together with lessons learnt during the planned re-opening from 1st June.

First and foremost we will be following 5 essential measures. Public Health advice states:

1. Children, staff, parents and other adults are required to stay at home if they have Coronavirus (Covid-19) symptoms, or if someone in their household has symptoms.
2. Everyone should have robust hand and respiratory hygiene. Children will be supervised with handwashing or hand gelling more often than usual and there is continued expectation for handwashing after visits to the toilet. Each classroom is equipped with a sink, soap, paper towels, hand gel, tissues and a lidded bin. Actual handwashing will be prioritised over hand gel, whenever practical. We continue with our promotion of 'catch it, bin it, kill it'.
3. Enhanced cleaning will take place. Our caretaker and school cleaners are particularly careful with touch points, such as door handles. Educational areas shared by different classes (such as the computing suite) will be wiped down between groups.
4. The school community will engage with NHS Test and Trace. Anyone who displays symptoms can and should get a test and keep the school informed. Should a member of our school community receive a positive test, we will be guided by an NHS Local Health Protection Team.
5. School should consider how to reduce contact between those in school wherever possible and minimise potential for contamination so far as reasonably practicable.

Important Notes for September 2020

- Pupils will stay in consistent groups. For the purposes of outside play and lunchtime, Class 1 and Class 2 will join together to create a 'Key Stage 1 bubble' and Class 3, Class 4 and Class 5 will join together to

create a 'Key Stage 2 bubble'. The two Key Stage bubbles will not mix. They will have different playtimes and a staggered lunchtime.

- Children will be escorted to the toilets by a teacher/TA at various points throughout the day, which will lower the likelihood of mixing with other classes. We have a high expectation on hand washing.
- A one way system utilising the pedestrian gate and vehicle gate will be in operation on approach to the school.
- To reduce congestion at the school entrance we recommend a drop off time of 8.40am for Key Stage 2 pupils and 8.50am for Key Stage 1 children. If you have children in both Key Stages, you are advised to drop off your children at the earliest available time. With the exception of Reception children *, parents are to leave their children at the gate. Children will head straight to their classroom via their cloakroom. Staff will be available to help with this. The school gates will close at 8.55am, when all children are expected to be present.
*RECEPTION SEPTEMBER 2020: From Friday 4th September to Friday 18th September, we would like Reception children to arrive at 9am. Parents are very welcome to bring their child into the playground in order to line up with the rest of the class and enter the school together.
- In lessons, children will be sat side by side facing forward. Our youngest pupils may sit like this on the carpet.
- We will be avoiding large gatherings such as assemblies. Assemblies/Acts of Worship will be continued remotely and screened into classrooms.
- Classroom resources will not be shared between classes wherever possible, but if really necessary will be cleaned before use. This includes computer equipment.
- Outdoor play equipment will not be shared across Key Stage 'bubbles' and will be frequently cleaned.
- At lunchtime, Key Stage 1 children will eat together first and use an allocated part of the field at playtime. Key Stage 2 children will have a slightly later lunchtime, but will eat together in the hall once Key Stage 1 has finished and cleaning has taken place. They will then use their own allocated part of the field at playtime. Both Key Stages will still have a 1 hour lunchtime.
- The school water fountain will not be in use. All pupils are to bring a named water bottle daily.
- Breakfast Club and After-School Club will begin on the first day of term, Friday 4th September, but children will be encouraged to only mix within their Key Stage bubble. Staff will help with this.
- As most school clubs are Key Stage specific, they will re-start following the traditional club letter.
- At the end of the day the school gate will be opened at 3.10pm. Parents may come and wait, socially distanced, in the playground. Class 1 parents will need to walk around the side of the building to the Class 1 outdoor area to collect their child. Class 2 pupils will be led by their teachers to the playground at 3.15pm. Class 3, 4 and 5 pupils will be led by their teachers to the playground at 3.20pm. We expect children and parents to disperse quickly and efficiently please.
- First aid requirements will continue to be led by our First Aiders, Miss Butler and Mrs Pomfret, in the first aid room. If your child needs prescribed medication, please contact the School Office by e-mail to be sent an electronic version of the Parental Medication Form to complete and return. Should a child display symptoms of Covid-19 whilst at school, parents will be contacted immediately and asked to collect their child. The child will be kept in the first aid room until collection, with our first aid staff using PPE. Once collected the first aid room will be thoroughly cleaned. Self-isolation guidance would then need to be followed by the family with testing strongly advised.

- Should a pupil need to self-isolate, when well enough, they will be expected to learn at home during the self-isolation period. Remote education will be provided via e-mail with links made to the Government funded Oak National Academy website.
- We are looking to continue to keep visitors in school to a minimum. Contact with the school office should be through email or telephone when at all possible.

There are, of course, six weeks between now and the start to the new academic year and should anything change that needs to be communicated to you we shall contact you via ParentMail email.

We would also politely request, to ensure that the very careful measures that we are implementing at school continue to have impact, that all of our families abide by the Government's current restrictions on social distancing outside of school throughout the summer holidays and beyond to minimise the chance that the Covid19 virus is brought into Blackboys School. Our measures will only have impact if we work together.

If you have any questions please do not hesitate to make contact.

Alongside this letter we are sending home year group appropriate maths practice sheets for the year group your child will be moving into with information on how to use these. Keeping maths skills sharp over the holiday period will ensure a strong start to September.

Finally, a thank you to our whole School Community for their understanding, co-operation and collaborative working. This year was not how we anticipated it to be, and as ever the whole School really were the best that they could be.

Wishing you a peaceful, safe and enjoyable Summer.

Yours sincerely

Mr G Sullivan
Headteacher

Mrs K Rabson Stark
Chair of Governors
