



Contingency Plan for any potential future outbreak

drawing on current government guidance and current planning in East Sussex schools

This document is designed to support the school achieving the objectives of contingency planning as outlined on page 66 of the DFE's <u>Actions for schools during the Coronavirus Outbreak</u>. It is being kept under review as updated guidance is published by the government and Public Health England and it is complemented by the latest **East Sussex model Risk Assessment** (See ESCC Schools Message Board)

School/Academy Name: Blackboys School

Headteacher: Graham Sullivan

Chair of Governors: Katharine Rabson Stark/Tim Murray

Date: 25/7/21

COVID-19

If schools would like support on the action they should take to respond to a positive case, they can contact the dedicated advice service introduced by Public Health England (PHE) and delivered by the NHS Business Services Authority. This can be reached by calling the DfE Helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case. Schools will be put through to a team of advisers who will inform them of what action is needed based on the latest public health advice.

Suspected cases:

- If anyone (staff or pupil) becomes unwell with any of the following: (i) a new continuous cough, (ii) a high temperature, or (iii) a loss or change in their sense of smell or taste (anosmia) they will be sent home.
- The school expects that they will self-isolate for at least 10 days, book a test and engage with the NHS Test and Trace process in line with current guidance.

Confirmed cases:

- If there is an outbreak in the school (14 or more cases), the school will contact Public Health England (PHE) if they would like support and take actions following the guidance of the PHE Health Protection Team.
- The school will alert the local authority to a confirmed case by e-mailing COVID19.SchoolsInformation@eastsussex.gov.uk





Section A – Ensuring school is prepared for a potential outbreak

	Action	Comments for consideration	Issues due to the context of our	Lead	Date Deadline	Guidance
1	Keeping leaders and governor s up to date with governme nt guidance and advice	 DfE guidance and resources and PHE advice are being updated regularly. Consider who will take responsibility for keeping leaders and governors up to date, the methods they will use and how frequently they will do this. Review Risk Assessments regularly and update as necessary. Ensure that any necessary updates are made to published information regarding remote education Be familiar with the East Sussex Control Plan for COVID-19 Ensure that a contingency plan exists and has been checked for how the school would operate if there was an outbreak in the school or local area 	School GS meets regularly with specific group of Governors	GS	Before 2/9/21	The DfE latest documents and guidance webpage is updated regularly: DfE Latest Documents See expectations of schools in: Actions for schools during the Coronavirus Outbreak Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described here in individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities. Where there is a need to address more widespread issues across an area, ministers will take decisions on an area-by-area basis.
2	Ensure control measures are in place to avoid school or	Now that social distancing and bubbles are no longer recommended in schools, ensure the following measures are adhered to: Hand hygiene:	Continuation of practices from before Summer holidays	GS and classte achers	Ongoing from 2/9/21	Comply with Government Health and Safety Guidance – Staff should be aware and are aware of the COVID-19: cleaning of non-healthcare settings outside the home which should be followed in



loos!					the event of a comment of a
local outbreaks	Frequent and thorough hand cleaning is regular practice. The school ensures that pupils clean their hands regularly with soap and water or hand sanitiser.				the event of a suspected or confirmed case
	Ensure sufficient and proportionate handwashing supplies and cleaning materials are available. Where a sink is not nearby, provide hand sanitiser in classrooms and other learning environments				
	Respiratory hygiene:				
	The 'catch it, bin it, kill it' approach continues to be adhered to in school.				
	Cleaning:				
	Areas and equipment are cleaned regularly with a particular focus on frequently touched surfaces				
	Ventilation:				
	The school will be well ventilated and windows and doors opened to create air flow.				
	Any poorly ventilated spaces will be identified in the risk assessment and steps taken to improve fresh air low in these areas, giving particular consideration to when holding events where visitors such as parents are on site.				
	Adjust any mechanical ventilation systems to increase the ventilation rate where possible.				
Reintrodu ce asympto matic testing	Communicate clearly to staff if there is a need to increase the use of home testing by staff, pupils and students in secondary schools and colleges.	Not applicable as a primary school.	-	-	
sites					



does not negatively impact on the education they provide to satisfy for settings in the area 4 Possible attendance restriction in all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables. Speak with parents to ensure lists of priority groups are up to date (CiN, CP plan, CLA, otherwise vulnerable, EHCP and the children of critical workers so that they can be invited to continue attending school in the case of a closure Early years settings If attendance restrictions are needed, vulnerable children and children of critical workers should be allowed to attend. Primary schools If some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend. If some attendance restrictions are needed, all vulnerable children and children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend. Middle schools (with some primary and secondary year groups) may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending in the restrictions in primary and secondary ear groups may need to adopt a combined approach depending in the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups may need to adopt a combined approach depending on the restrictions in primary and secondary ear groups	/A = 6: ::	To				
attendanc e prestrictions High-quality remote education should be provided for all pupils or students not attending. In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables. Speak with parents to ensure lists of priority groups are up to date (CiN, CP plan, CLA, otherwise vulnerable, EHCP and the children of critical workers so that they can be invited to continue attending school in the case of a closure Early years settings If attendance restrictions are needed, vulnerable children and children of critical workers should be allowed to attend. Primary schools If some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend. If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend. Middle schools Middle schools (with some primary and secondary year groups) may need to adopt a combined approach depending on the restrictions in primary and secondary services in the learning. Academy for remote learning. Academy for remote learning. Academy for remote learning. Necessar y If attendance restrictions are last resort. If attendance restrictions are advised across an area, the government will publish detailed operational guidance for settings. Early years and primary settings should be prioritised to continue to operate as normal. Restrictions on attendance may need to vary depending on whether provision will be operating during school holidays, when schools chol holidays, when schools can be advised across an area, the government will publish detailed operational guidance for attendance if necessary Follow Primary schools are formal provision and provision are restrictions are needed, all vulnerable children and children of critical workers should still be allowed to attend. Middle schools (with some	advised for settings in the area				NA (I	
Expediations and the support	attendanc e restrictio	In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables. Speak with parents to ensure lists of priority groups are up to date (CiN, CP plan, CLA, otherwise vulnerable, EHCP and the children of critical workers so that they can be invited to continue attending school in the case of a closure Early years settings If attendance restrictions are needed, vulnerable children and children of critical workers should be allowed to attend. Primary schools If some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend. If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend. Middle schools Middle schools (with some primary and secondary year groups) may need to adopt a combined approach depending on the restrictions in primary and secondary	Academy for remote learning. Follow Primary Schools Guidance for attendance if	GS	Necessar	only ever be considered as a last resort. in extreme circumstances and as a last resort. If attendance restrictions are advised across an area, the government will publish detailed operational guidance for settings. Early years and primary settings should be prioritised to continue to operate as normal. Restrictions on attendance may need to vary depending on whether provision will be operating during school term-time and/or school holidays, when schools are otherwise closed to ensure sufficient childcare provision remains available to those that need it most. Therefore, the advice outlined above could be subject to change. Further advice will be provided should this be the case.

summer schools as planned.



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	Secondary schools If some attendance restrictions are needed, all vulnerable children and young people, children of critical workers, pupils in years 10, 11, 12 and 13, and other pupils who were due to take external exams this academic year should still be allowed to attend.			available to schools, colleges and FE providers is available at Get help with remote education.
	If, by exception, attendance is restricted further, vulnerable children and young people and children of critical workers should still be allowed to attend.			
	Special schools and special post-16 institutions DfE's attendance expectations in special schools will remain in line with the equivalent age groups in mainstream schools.			
	In exceptional circumstances, special schools and special post-16 institutions may encounter circumstances where they cannot provide their usual interventions and provision at adequate staffing ratios, or with staff with vital specialist training. In these circumstances, they should seek to resume as close as possible to the specified provision for the child or young person as soon as possible. Where attendance is mandatory, full-time provision should be provided.			
	Out-of-school settings and wraparound childcare If attendance restrictions are needed, vulnerable children and young people should be allowed to attend. For all other children, parents and carers should only be allowed to access these providers for face-to-face provision for their children for a limited set of essential purposes, such as to allow them to go to or seek work, attend a medical appointment, or undertake education and training.	Follow this guidance for BC and ASC if necessary.		
	Summer schools (delivered under DfE's summer school funding scheme) In most circumstances, children should be allowed to attend			



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		follow up with the parent or carer, working with the local	As per normal attendance producers.			
5	Staffing	 communicate expectations if the school was to close Put plans in place for how staff will work with the children of critical workers and vulnerable pupils in the case of a school closure Consider different staffing scenarios. Update staff/governors accordingly. Ensure that risk assessments, plans and provision for 	If school closure, we revert to previous 2 lockdown methods of blended remote learning, with Critical workers and vulnerable children in hall with timetabled staff.	GS	When necessary	Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the guidance





		Regularly update the school staffing audit as situations may change				on protecting people who are CEV from COVID-19.
		 Revise school induction programme to ensure NQTs / new staff are informed of expectations and processes should a local outbreak occur Have clear processes in place for in school and remote education should a member of staff have a positive result from the PCR home tests. Consider how the workload could be shared if teachers are unable to educate remotely 	HS to inform ECT FR GS to teach initially and then look to employ supply			
6	Infection preventio n and control in the case of an outbreak	Be prepared that, if there is an outbreak in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures. If it becomes necessary to reintroduce 'bubbles' for a temporary period, the school should have a plan in place to quickly and efficiently reduce mixing between groups, including communication to parents prepared. If there is an outbreak in the school or local area, be prepared to communicate to staff and pupils in secondary schools that face coverings may need to temporarily be worn in communal areas and/or students. The use of face coverings should be balanced with the benefits in managing transmission. Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive	Use of Governor group to discuss necessary changes. Staff WhatsApp group to communicate with staff. Use of ParentMail to communicate to parents.	GS	When Necessar y	The government no longer recommends that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not need to be used for any summer provision (for example, summer schools) or in schools from the autumn term. From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to



		case specifically identifies the individual as being a close contact. Ensure the staff are prepared to advise parents that children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. However, they should be encouraged to take a PCR test if advised to do so. Be prepared to take action in case schools are advised to limit residential educational visits – communication should be quickly sent to parents and any insurance investigated Be prepared to take action if the school is advised to limit open days, transition or taster days by discussing in advance how this will be communicated, when and by whom. Be prepared to take action if the school is advised to limit parental attendance in settlings or performances by discussing in advance how this will be communicated, when and by whom and if there are alternative ways to share the experience with parents and carers. If a parent or carer insists on a pupil with symptoms attending your school, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Your decision would need to be carefully considered in light of all the circumstances and current public health advice.				take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.
7	Communi cating with External contracto rs in the event of an outbreak	If the school closes, contact any external contractors who will be affected: Contact the school meal service provider (if appropriate) Contact fruit provider (if appropriate) Contact milk provider (if appropriate) Contact regular visitors (as appropriate)	GS to work on this with HC, LS ad ED	GS an suppor t staff	As necessary	





		 Contact transport providers (if appropriate – ensuring adherence to latest DfE guidance re transport) Update governors accordingly There may be individuals working in schools, such as supply staff, where when asked to self-isolate, are unable to work from home and will lose income as a result of self- 				
		isolating. These individuals may be entitled to a Test and Trace Support Payment of £500, payable as a lump sum from local authorities, to ensure they are able to play their part in controlling the virus by isolating at home.				
8	School meals	Ensure you continue to provide meal options for all pupils who are in school. Meals should be available free of charge to all infant pupils and pupils who are eligible for benefits-related free school meals who are in school. Continue to provide free school meal support to pupils who are eligible for benefits related free school meals and who are not attending school. Extra funding will be provided to support schools to provide food parcels or meals to eligible children. Where schools cannot offer food parcels or use local solutions, the national voucher scheme will be in place.	Good relationship with cook and Chartwells. Food parcels to be delivered to vulnerable children as per last lockdown. Gs to deliver.	GS and Chartw ells staff	When necessary	Should no changes be recommended then ensure that the school continues to follow the guidance on supporting children eligible for free schools meals
		Families in need of support during school holidays should contact their local authority in order to access help through the Covid Winter Grant Scheme.				

A2: Curriculum planning

	Action	Comments for consideration	Issues due to the	Lead	Date	Guidance
			context of our		Deadline	
			school			
9	Review school plans	Consider options to ensure teachers are able to	Use of Oak National	GS	When	
	for immediate remote	manage a workload comprising live and remote	Academy.		necessary	The expectations for remote
	learning provision	teaching if a small number of pupils need to	-			education are set out in
	should an outbreak	isolate				the schools coronavirus



issex	k.gov.uk			
ssex	lead to a school closure	Share amongst staff what has worked well so far so that this process can be fine-tuned or continued In developing these contingency plans, schools should: • use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos and that is linked to the school's curriculum expectations • give access to high quality remote education resources • select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use • provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access • recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support and so schools should work with families to deliver a broad and ambitious curriculum. so that pupils with SEND can successfully access remote education alongside their peers. Agree these principles with governors and then share any outline plans / expectations with staff, parents and pupils	If a lockdown, plan would be to continue with the curriculum as planned. ICT equipment currently stored in ICT suite ready to re-lend.	(COVID-19) operational guidance. Further support and information for teachers and leaders can be found on Get help with remote education.
		parents and pupils. Provision of hard copy resources for pupils who don't have IT access		





	during coronavirus					
Planning to reduce pupil, staff and parental anxiety in the case of further outbreaks	Be aware that the level of anxiety and trauma that some may feel may be more severe than September and this may worsen if further outbreaks and restrictions occur Identify any newly vulnerable pupils who may need support if they are required to work from home Share the 'Every interaction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. DfE, Public Health England and NHS England	MHEW workshops (x6) planned for class 4 and 5 in term 1. Staff look out for each other and encouraged to share concerns	GS and Gov GC	From 2/9/21		
	and college staff which sets out how they can support their pupils and students. A recording of this is available here: View webinar Ensure teachers know they can access the free					
	pupil, staff and parental anxiety in the case of further	that some may feel may be more severe than September and this may worsen if further outbreaks Identify any newly vulnerable pupils who may need support if they are required to work from home Share the 'Every interaction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. DfE, Public Health England and NHS England have also recorded a free webinar for school and college staff which sets out how they can support their pupils and students. A recording of this is available here: View webinar	Planning to reduce pupil, staff and parental anxiety in the case of further outbreaks Be aware that the level of anxiety and trauma that some may feel may be more severe than September and this may worsen if further outbreaks and restrictions occur Identify any newly vulnerable pupils who may need support if they are required to work from home Share the 'Every interaction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. DfE, Public Health England and NHS England have also recorded a free webinar for school and college staff which sets out how they can support their pupils and students. A recording of this is available here: View webinar Ensure teachers know they can access the free	Planning to reduce pupil, staff and parental anxiety in the case of further outbreaks Be aware that the level of anxiety and trauma that some may feel may be more severe than September and this may worsen if further outbreaks and restrictions occur outbreaks who may need support if they are required to work from home Share the 'Every interaction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. 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A recording of this is available here: View webinar Ensure teachers know they can access the free	Planning to reduce pupil, staff and parental anxiety in the case of further outbreaks Be aware that the level of anxiety and trauma that some may feel may be more severe than September and this may worsen if further outbreaks and restrictions occur Identify any newly vulnerable pupils who may need support if they are required to work from home Share the 'Every interaction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. DfE, Public Health England and NHS England have also recorded a free webinar for school and college staff which sets out how they can support their pupils and students. A recording of this is available here: View webinar Ensure teachers know they can access the free	Planning to reduce pupil, staff and parental anxiety in the case of further outbreaks Be aware that the level of anxiety and trauma that some may feel may be more severe than september and this may worsen if further outbreaks and restrictions occur outbreaks and restriction matters' webinar with staff Work with school nurses, where they are in place, to ensure delivery of the healthy child programme (which includes immunisation) Reflect on how well the school managed wellbeing calls and check ins for pupils during the previous lockdowns and be prepared to continue in the case of further outbreaks and closures NHS mental health services have remained open, and schools should still refer to their local NHS children and young people's mental health service. DIE, Public Health England and NHS England have also recorded a free webinar for school and college staff which sets out how they can support their pupils and students. A recording of this is available here: 'View webinar' Ensure teachers know they can access the free





		which contains materials on peer support, stress, fear and trauma, and bereavement. Remind teachers that MindEd have developed a coronavirus (COVID-19) staff resilience hub with advice and tips for frontline staff. Public Health England have produced guidance for parents and carers on supporting children and young people's mental health and wellbeing. This includes key actions they can take to support their child or young person's mental health and wellbeing during the pandemic				
11	Maintaining accurate attendance records	Schools should continue to record attendance in the register. Schools should follow up on absences of the pupils who are expected to be in school but where a parent wishes for their child to be absent, we expect schools to authorise the absence during a national lockdown period. Absence will not be penalised. Parents whose work is critical to the coronavirus (COVID-19) and EU transition response include those who work in health and social care and in other key sectors. Children with at least one parent or carer who is a critical worker can go to school if required. This includes parents who may be working from home. Parents should try to keep their children at home if possible. In the case of further closures, schools should speak to parents and carers to identify who needs to go to school. If it proves necessary, schools can ask for simple evidence that the parent in question is a critical worker, such as their work ID badge or pay slip. Parents and carers who are critical workers should keep their children at home if they can.	As per normal times!	GS and LS	From 2/9/21	Addendum: recording attendance in relation to coronavirus (COVID-19) during the 2020 to 2021 academic year



B: Health and Safety

	Action	Comments for consideration	Issues due to the context of our school	Lead	Date Deadline	Guidance
12	Revise risk assessment(s) as necessary	 Ensure the school's COVID19 Risk Assessment is regularly reviewed and updated to reflect any advice / guidance from the government/PHE. Review and update first aid risk assessment to ensure appropriate provision e.g. number of available first aiders, etc. Review the ESCC model risk assessment for asymptomatic testing of school staff and localise as appropriate. The Health and Safety Executive published guidance on first aid during coronavirus 	GS to complete with Governor group and LP. Share at staff INSET Day	S	2/9/21	Actions for schools during the Coronavirus Outbreak Health and safety advice for schools East Sussex model Risk Assessment (See ESCC Schools Message Board) Model first aid risk assessment is available on the H&S pages on Webshop.



13	Site Prepare the site for reopening as well as for future partial or full closure at the direction of PHE	 which will support local risk assessments and provides guidance for first aiders Ensure that measures being put in place are explained to staff and involve staff in the process to support wellbeing Re-establish suitably accessible information and posters for parents/carers/visitors in welcome areas. E.g. Government guidelines School must ensure that there is access to drinking water and facilities for hand washing and/or access to hand sanitiser Contact contractors and inform them of the closure details and any arrangements on site including social distancing. Confirm that alternative providers have the appropriate safety arrangements in place in 	JL to complete checks at the start of term. Reports to GS. LS to ensure front office is ready.	JL and LS	2/9/21	Schools coronavirus operational guidance Good ventilation is essential at all times in classrooms and particularly during this period. HSE guidance on ventilation and air conditioning
		operational, and all fire doors are operational.				





B4: Safeguarding

	Action	Comments for consideration	Issues due to the context of our school	Lead	Date Deadline	Guidance
14	Safeguarding (including online safety) during the outbreak	 Review the child protection policy so that it reflects the updated guidance Ensure adherence to statutory duties as outlined in KCSIE 2020 Update Code of Conduct for staff to include COVID-19 issues Ensure suitably trained people are onsite Review online safety considerations in and out of school Ask visitors to assess themselves in terms of having any symptoms of COVID-19 before coming into the school Ensure that record keeping is up to date particularly where children have not been in school, or where they have attended other settings. It is expected that schools will have a trained DSL (or deputy) available on site. However, it is recognised that for some schools there may be operational challenges to this. In such cases, there are two options to consider: a trained DSL (or deputy) from the school can be available to be contacted via phone or online video, for example working from home sharing trained DSLs (or deputies) with other schools (who should be available to be contacted via phone or online video) 	KCSIE Sept 21 update at INSET Day If school closure either GS or RB will be on site each day. Also safeguarding link with Framfield.	GS and RB	From 2/9/21	Schools must have regard to the statutory KCSIE 2020 safeguarding guidance, keeping children safe in education



15	Support for vulnerable families and members of the community at higher risk Plan support packages for these families in order to help alleviate heightened anxiety	 Where a trained DSL (or deputy) is not on site, in addition to one of the above options, a senior leader should take responsibility for coordinating safeguarding on site. Regular telephone calls to families Individual support plans around the family of vulnerable pupils, working alongside other agencies as appropriate. Continue to work in partnership with local BAME and/or faith communities to reinforce individual and household risk reduction strategies relevant to the school community Decide which member(s) of staff will be the single point of contact for parents and 	As pre previous lockdowns etc. GS to make phonecalls to families and SL to phone vulnerable families weekly.	GS SL	When necessary	TES article on how to support disadvantaged families: https://www.tes.com/news/coronavirus-6-ways-support-disadvantaged-families ISEND guidance: (Supporting Pupils with SEND to return to School) https://czone-
	during an outbreak Outpute the website as applicable. Brief staff to be alert to signs of poor welfare, poor mental health or neglect that may escalate during any additional school closures and agree referral route to DSL team. If vulnerable children and young people do not attend, schools should: work together with the local authority and social worker (where applicable) to follow up with the parent or carer to explore the reason absence, discussing their concerns using supporting guidance considering the child's circumstances and their best interests work together with the local authority and social worker (where applicable) and other relevant partners to encourage the child or young person to attend educational provision,	 communicate this to parents. Update the website as applicable. Brief staff to be alert to signs of poor welfare, poor mental health or neglect that may escalate during any additional school closures and agree referral route to DSL team. If vulnerable children and young people do not 				backoffice.azurewebsites.net/ media/6329/supporting-pupils- with-send-to-return-to- school.pdf PHE's review of the impact of Covid-19 on BAME groups identified "There is an association between belonging to some ethnic groups and the
		social worker (where applicable) to follow up with the parent or carer to explore the reason for absence, discussing their concerns using supporting guidance considering the child's circumstances and their best interests • work together with the local authority and social worker (where applicable) and other relevant partners to encourage the child or young person to attend educational provision, particularly where the social worker agrees that				likelihood of testing positive and dying with COVID-19" "Longstanding inequalities have been exacerbated by COVID-19" BAMEed's resources https://www.bameednetwork.com/resources
		the child or young person's attendance would be appropriate				

