

St Thomas á Becket Church of England Federation

Blackboys CE Primary School
School Lane
Blackboys
Uckfield
East Sussex
TN22 5LL



Framfield CE Primary School
The Street
Framfield
Uckfield
East Sussex
TN22 5NR

Interim Head of School:
Mrs H Sullivan

Interim Deputy Headteacher:
Mrs N Kent

Interim Executive Headteacher:
Mr G Sullivan

USEFUL INFORMATION ON THE ADMISSIONS PROCEDURE FOR ADMISSION IN YEAR R, SEPTEMBER 23/24

BEFORE APPLYING

If you are considering applying for a place at Blackboys CEP School, please feel free to visit. We are offering the following open 'sessions' to have a tour, meet staff and pupils and to see the stimulating learning environment. Should these sessions really not be convenient please contact the relevant School Office to arrange an alternative day.

Please join our Headteacher, Mr Sullivan, on one of our tours for potential pupils starting school in Year R, September 2022. Choose from:

Tuesday 11th October	9.30-10.30am OR 1.30-2.30pm	Thursday 17th November	9.30-10.30am OR 6.00-6.45pm
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To make an appointment on your preferred date and time please email office@blackboys.e-sussex.sch.uk
OR telephone 01825 890 423.

If you are unable to join us on dates/times offered & would like to view our thriving school at another time, you would be most welcome to contact the school office to make an appointment on the contact details above.

HOW TO APPLY

☐ **Applying online**

Once you've decided on Blackboys School, you can apply online. On the East Sussex County Council website there are step-by-step instructions guiding you through the process. After you have checked the details you have entered, please remember to **submit** your application.

Applying online means:

- your application is safe;
- you can apply 24 hours a day, seven days a week;
- you can be sure your application has been received; and a decision can be emailed to you. Emails will be sent during the County allocation day, **Monday 17th April 2023**.

To make an online application, go to: **www.eastsussex.gov.uk/admissions**

You can apply online from **now!** Once you have registered with the system, you can 'sign in' to view your account at a later date. The application portal will **close on Sunday 15th January 2023**.

If more than one application for the same child is submitted before the closing date, the latest application submitted will be used.

Allocation emails/letters will be either sent directly from East Sussex County Council or the chosen school to parents on Monday 17th April 2023. Parents who have applied online and have asked for the allocation decision to be emailed to them will receive notification during the day.

Once we, as a school, have been notified of your child's allocated place we will send you further information about getting to know the school and taster sessions for your child to attend.

In the summer term before your child starts you will be invited to an induction evening for new parents. At this evening you will have the opportunity to hear from the Headteacher about your child's education at School, purchase uniform and meet with various school staff.

SCHOOL POLICIES AND DOCUMENTS

All school policies are available in the school upon request; many are also available on our website www.blackboys.e-sussex.sch.uk

Remember!

**The closing date for primary school applications is
Sunday 15th January 2023.**