



St Thomas á Becket Church of England Federation



**TIMELINE FOR ADMISSIONS AND POTENTIAL APPEALS FOR ADMISSION IN YEAR R
SEPTEMBER 2024**

JANUARY

15TH JANUARY 2024
CLOSING DATE FOR
APPLICATIONS VIA
ESCC ONLINE FOR A
PLACE IN YEAR R,
SEPTEMBER 2024.

APRIL

16TH APRIL 2024 -
ALLOCATION OF PLACE
CORRESPONDANCE SENT.

EMAILS WILL BE SENT TO
PARENTS DIRECTLY FROM
EAST SUSSEX COUNTY
COUNCIL, ADMISSIONS
TEAM.

SHOULD YOU HAVE APPLIED
FOR A PLACE WITHIN OUR
SCHOOL, YOU SHALL ALSO
RECEIVE A LETTER
DETAILING TASTER
SESSIONS AND
ADDITIONAL
INFORMATION.

MAY

ACTUAL DATE TBC -
CLOSING DATE FOR ANY
PARENTS WISHING TO
LODGE AN APPEAL WITH
THE SCHOOL WHICH THEY
REQUESTED BUT WERE
NOT ALLOCATED.

A CONFIRMATION LETTER
FROM PARENTS WITH
SUPPORTING DOCUMENTS
(I.E REASON FOR
APPEALING) MUST BE
RECEIVED INTO THE
SCHOOL OFFICE AT
BLACKBOYS CEP SCHOOLS.

JUNE

CONFIRMATION LETTER SENT TO PARENTS APPEALING
FROM THE SCHOOL REQUESTING RSVP FOR
ATTENDANCE TO THE HEARING OF THE APPEAL (VENUE
AND ACTUAL DATE TBC DEPENDENT UPON NUMBER OF
APPEALANTS). THERE WILL ALSO BE THE OPPORTUNITY
TO FORWARD ADDITIONAL EVIDENCE FOR THE APPEAL
PANELS PERUSAL E.G DOCTORS LETTERS ETC.

THE APPEAL PANEL WILL BE MADE UP OF X3
INDEPENDENT MEMBERS. THE SCHOOL WILL BE
REPRESENTED BY A MEMBER OF THE SLT TEAM AND A
MEMBER OF THE GOVERNING BODY. A CLERK FOR THE
APPEAL HEARING WILL ALSO BE PRESENT.

THE APPEAL DECISION WILL BE CONVEYED IN WRITING
TO PARENTS WITHIN 5 WORKING DAYS OF THE APPEAL.

JULY

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