

Improving access to the curriculum				
Targets	Actions	Timescale	Responsibilities	Outcomes
<p>All teachers and teaching assistants have the necessary training to identify, teach and support all pupils.</p> <p>Raised confidence of staff in strategies for differentiation and increased pupil participation.</p>	<ul style="list-style-type: none"> a) All staff attend appropriate training - (INSET, staff meetings and TA meetings, other training) to meet identified needs e.g. Dyslexia, Neuro-diversity, MWEH. b) Focus on EEF's '5 a Day' to support children with SEND in daily teaching practice; Explicit Instruction, Cognitive and Metacognitive Strategies, Scaffolding, Flexible Grouping and using Technology. c) Focus on inclusive teaching of foundation subjects as well as key areas (reading, writing, maths). Observation schedule in place starting in T2 d) Support for outside agencies where appropriate to support teaching and learning of vulnerable children (EPS, CLASS, OT, SaLT) e) Drop-in sessions arranged with EP before end of T4. 	From Autumn 2023	Head teacher	
<p>All staff have necessary training to keep all children safe and well at school.</p> <p>Training for First Aiders in epi-pen use updated yearly.</p> <p>Also relevant staff have complete Diabetes support training, through Royal Alexandra nurses. Yearly.</p> <p>Both First Aiders have updated First Aid at Work and Paediatric First Aid courses during 2022/23.</p>	<p>Ensure that all relevant staff have up to date training.</p> <p>Senco to meet with LS to discuss.</p>	From Sept 2023	<p>First Aid Co-ordinator to ensure all staff relevant staff have up to date training.</p> <p>Office to check availability of courses.</p>	
All staff are aware of curriculum access issues.	High quality ANPs and Pupil Passports are in place.	Every term, on-going	Head, SENDCo	

Classrooms are optimally organised to promote the participation and independence of all pupils	Regular inclusion in-class support for all CTs in place across the school year. CLASS visits to early years provision monitoring has taken place in T6/T1.			
Laptops are widely available to children in class. All classes use their timetabled slots in the ICT room. Children are encouraged to use alternative technologies to support learning. Visualizers are used in class to support teaching and learning.	To be monitored by HT and SENCO as part of '5 a Day' focus. Also ICT subject leader for ICT to audit regular use of laptops in class, including use of programmes Mathletics, Times Tables Rockstars, Purple Mash. Also regular use of visualiser by CTs.	From Sept 2023	SENDCo SENDCo	
Review TA deployment Ensure adult support is available when needed during key times such as lunchtimes, PE lessons in order for all pupils to participate fully.	Review provision regularly to ensure TAs are available to support pupils as required.	Regularly as part of Pupil Progress Review Meetings	Head, SENDCo	
Ensure all extra curricular activities - school trips and residential visits are planned to ensure they are accessible to all. All out of school activities to be conducted in an inclusive environment with providers that comply with all current and future legislative requirements All children in school are able to access all school trips and take part in range of activities.	Review all out of school provision to ensure compliance with legislation a) Develop guidance for staff on making trips accessible b) Centres chosen which include provision for disabled pupils Charging and Remission Policy Reviewed, including use of PPG.	On going As appropriate	Head teacher/Governors All CTs arranging trips off site.	
Ensure all children participate equally in after school and lunch	Participation in clubs at lunch and after school is reviewed regularly by HT. All children participate in clubs, after	From Sept 2023	Head teacher/SENDCo	

time activities. All children are confident and able to participate equally in out of school activities.	school activities, visits and are equally represented in positions of responsibility across the school			
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Improving the physical environment				
Targets	Actions	Timescale	Responsibility	Review
All building and re-decoration work takes account of East Sussex Accessibility guidance. On-going improvements in access to all areas when undertaking routine and maintenance works.	a) Share East Sussex accessibility toolkit with relevant personnel and contractors.	On-going	Head teacher/Governing body	
Any recent actions identified or taken:	Autumn 2023: We have plans to replace the wood chip in our play area with bouncy asphalt as this is safe and more durable.			This was found to not be good value for money and a decision was made to refresh the current woodchip instead. Completed Sept 2023.
To ensure that the school and grounds have appropriate access for pupils, parents and the wider community.	Access into and around our school site is good. Our Head and governor with responsibility for Buildings and Premises, Samantha Butler, will complete a walk through school to review disabled access to the building and grounds and identify any possible improvements for consideration.	Term 2, Sept 2023	Head/Governor.	
Ensure that disabled pupils can be safely evacuated. <ul style="list-style-type: none"> Any disabled children and staff working with them will feel safe and confident in event of fire following regular fire-drills and evacuation procedures and responsibilities. Ensure all fire escape routes are suitable for all. 	All staff to be aware of their roles and responsibilities for Personal Emergency Evacuation Plans for disabled children should the need arise. Monitored as part of Fire Risk Assessment Fire alarms 3 times a year show that children respond sensibly and quickly. Our caretaker monitors fire doors and fire-fighting equipment regularly. Our Fire Evacuation Plans have been updated to show the responsibilities of all adults when assisting the children in evacuating the school building.	Review annually as part of Fire Risk Assessment	Head teacher/Site Manager/Governing body	October 2023: the latest drill was completed in 2 mins 5 seconds (27 th September)

Improving access to information				
Targets	Actions	Timescale	Responsibilities	Success criteria
Availability of written materials in different forms (larger or alternative formats). Delivery of information to all pupils, staff and parents improved.	<p>The school will make itself aware of the services available through the LEA for converting written information into alternative forms.</p> <p>Parents of children with English as an Additional Language to be aware of the support available through EALS.</p> <p>Most communication with parents/carers happens via Parentmail. Hard copies are available on request. We are always happy to pass on information on the phone as needed.</p> <p>Parents are made aware of and supported to access support through EALS as appropriate.</p>	From September 2023 - on-going	Head teacher	
<p>Make available school prospectus, school newsletters and other information for parents in alternative formats.</p> <p>Delivery of school information improved</p> <p>School information published on school website and Parentmail updated regularly</p>	<p>Review all current school publications and promote their availability in different formats as required</p> <p>School office staff and PSA will support and help parents to access information and complete forms for them.</p> <p>Paper copies are still available on request. They are forwarded automatically to families who have let us know they prefer a paper copy,</p> <p>Our school 'X' (previously Twitter) account is accessed by many families for updates about school events,</p>	From September 2023 - on-going	Head teacher	
Extending the use of the school website for home learning (Mathletics, Purple Mash,, TT Rock Stars) with parents, carers and children.	<p>Class teachers to continue to promote home learning, with more discussion among children about its use, to lead to increased engagement.</p> <p>The class pages on the website hold all the information needed to understand what each class are currently learning, what the spelling lists are and has access to the home learning menus.</p>	From September 2023	Head teacher, Class teachers	
<p>Survey parents/carers about the quality of school/home communication.</p> <p>Parental information is surveyed and action take and appropriate</p>	On-line yearly (Feb) survey to parents about the quality of communication, as part of Autumn and Spring parent consultations	Spring 2024	Head	

